

CONSTITUTION

British Columbia Association of Mathematics Teachers

Name

The name of this association shall be the British Columbia Association of Mathematics Teachers (BCAMT).

Base of Operations

The operations of the BCAMT are to be carried on throughout the province of British Columbia but chiefly through the British Columbia Teachers' Federation office, located in Vancouver.

Purpose of the Organization

In accordance with policy 33.06 of *The Members' Guide to the BCTF*, the objective of the BCAMT shall be to promote excellence in mathematics education by:

1. Promoting professional development in all aspects of mathematics education.
2. Contributing to both the development of sound curriculum and the selection of appropriate resources.
3. Initiating communication with members, and other groups and/or organizations having an interest in mathematics education.
4. Providing recommendations and advice to the BCTF Executive Committee, the Professional Development Advisory Committee, and other committees of the BCTF on mathematics curricula and other matters affecting mathematics teachers.
5. Supporting actively the National Council of Teachers of Mathematics by encouraging and promoting projects of mutual concern.

Article 1 – Membership

The membership year shall be for 12 consecutive months from the date the application is processed by the BCTF.

1. **ACTIVE** – Active membership shall be open to any person who is an active member of the BCTF upon payment of the appropriate BCAMT fee. An active member shall be entitled to vote and hold office.
2. **ASSOCIATE** – Associate membership shall be open to any associate member of the BCTF upon payment of the appropriate BCAMT fee. An associate member shall be entitled to vote and to hold office in the BCAMT for positions other than president, vice-president, and representative to an outside agency.
3. **STUDENT ASSOCIATE** – Student associate membership shall be open to any student enrolled in university/college programs of study leading to certification as teachers upon payment of the appropriate BCAMT fee for student members. A student associate shall be entitled to vote and to hold office in the BCAMT other than president, vice-president, and representative to an outside agency.
4. **RETIRED** – Retired-teacher membership shall be open to any honorary-associate member of the BCTF, upon payment of the appropriate BCAMT fee.

A retired-teacher/honorary-associate member shall be entitled to vote and hold office in the BCAMT for positions other than president, vice-president, and representative to an outside agency.

5. HONORARY-LIFE – Honorary-life membership may be conferred by the BCAMT. The honorary-life member's eligibility to vote or hold office depends upon his/her BCTF membership status.
6. SUBSCRIBER – Subscription is available to an institution or to a person who is not a regular, associate, student, retired, or honorary-life member. A subscriber shall not be entitled to vote or to hold office. The subscription year shall be for 12 consecutive months from the date that the application is processed by the BCTF.

Removal: Removal from the membership roll of any member (in any category) whose actions are against the best interest of the BCAMT shall require at least two-thirds (2/3) affirmative vote by the executive. Prior to action concerning removal, the member must be given an opportunity for a hearing before the executive. Any member who is removed from the membership roll may appeal to an Annual General Meeting of members. The decision at any such Annual General Meeting shall be binding.

Article 2 – Fees

1. All annual membership/subscription fees shall be established by resolution at each annual general meeting.

2. Fees shall be due and payable on the "Evergreen Plan" basis.

The financial year of the BCAMT shall end June 30.

Current membership fees are:

- BCTF Member: \$35; Student/Retired Teacher: \$15; Subscription \$52.50 + GST= \$56.18

Article 3 – Officers and Executive Committee

All members of the BCAMT executive shall be BCTF members.

The majority of the BCAMT's executive shall be active BCTF members.

The BCAMT's president, vice-president, and outside representative shall be active BCTF members.

1. The officers of the association shall consist of the immediate past-president, president, vice-president, secretary, and treasurer.

2. The Executive of the association shall consist of:

a. the officers of the association

b. such persons as may be appointed pursuant to articles 5.4 and 8.2.

Article 4 – Eligibility for Office and Nominations

1. The Executive shall attempt to nominate at least one person for each elective position.

2. Nominations may be submitted by any two members of the association.

3. Nominations shall close at midnight February 28 of each election year.

Article 5 – Elections and Appointments

1. The president, vice-president, secretary, and treasurer of the association shall be elected by a mail ballot to be sent to all members on or before March 31 of each year. Only ballots postmarked not later than midnight April 21st of each year shall be counted in the voting.

2. Ballots shall be returned to the care of the Director of Professional Development of the BCTF and shall be counted under his or her supervision.

3. The results of the balloting shall be made known to the membership by publication through *Vector* or the BCAMT newsletter and at the Annual General Meeting next following the elections.
4. The officers of the association may appoint a journal editor; and such other officials as it may feel necessary such as: elementary, intermediate, BCCUPM, and curriculum representatives; membership and NCTM coordinators.
5. The Executive may appoint committees either from its own ranks or from the membership at large. All committees are responsible to the Executive.
6. Whenever a vacancy occurs in any Executive position, the Executive may appoint a member to fill the vacancy. Where such appointment is to an elected position, the term of the appointment shall be to June 30 next following the appointments.

Article 6 – Terms of Office

1. The term of office for the president, vice-president, treasurer, secretary and immediate past-president shall be two years.
2. The president shall serve for one consecutive two year term of office at a time. However further terms after a two-year absence are permissible.
3. All members of the Executive are eligible for re-election or for re-appointment.
4. Executive appointments shall be for a term of one year.

Article 7 – Duties of Executive Members

1. The president shall be the presiding officer of the association and shall also be a member, ex officio, of all committees of the association. In the absence of the president, his or her duties shall be performed by the vice-president.
2. The secretary shall prepare and preserve a record of all meetings of the association and shall prepare and sign correspondence in the name of the association when authorized to do so by the Executive.
3. The treasurer and the president are the signing officers of the association, and either one must authorize payment of all funds in the name of the association. The treasurer shall prepare a financial statement for each Annual General Meeting and report on the state of the finances at each executive meeting, or from time to time, at the request of the Executive.
4. The duties of the Executive members who are appointed shall be specified by the Executive officers at the time of the appointment. A statement of such duties shall be an appendix to the constitution.

Article 8 – Local Chapters

1. The teachers within any local association (as defined by the BCTF constitution) or any group of local associations may apply to the Executive for recognition as a local chapter. The Executive shall set the criteria for establishing a local chapter, in accordance with Section 7 (Forming PSA Chapters) of the BCTF *PSA Guidebook*.
2. The chairperson of any local chapter (or his/her nominee) may sit on the Executive. Where such representation, in the opinion of the Executive, is a financial burden on the association, the chapter representative shall be deemed a corresponding member of the Executive.

Article 9 – Meetings

1. The Annual General Meeting of the association shall be held at a time and place to be designated by the Executive. All BCAMT members are to be notified at least two weeks in advance of the Annual General Meeting.
2. Other general meetings of the association shall be held as determined by the Executive.

3. Voting at all meetings shall be by a show of hands except when a ballot is demanded by one-third of the members present.
4. The BCTF's Simplified Rules of Order (based on Robert's Rules of Order) shall govern procedure of all meetings of the association when not inconsistent with this constitution.
5. The Executive, at its discretion, may submit any question affecting the interests of the association to the membership by mail. A vote by mail on any question shall be equivalent to, and carry the same force as, putting the question to a general meeting of the association.
 - A quorum for BCAMT Annual General Meeting shall consist of 25 BCAMT members.
 - A quorum for an Executive meeting shall consist of 10 BCAMT members.

Article 10 – Representations to Agencies Outside of the BCTF

- As a recognized provincial specialist association, this association shall conform to the constitution and by-laws and to the policies of the BCTF.
- Representation shall not be made by the association to any authority or agency outside the BCTF on any matter that is properly the concern of the BCTF without due consent.
- Representation by local chapters shall be conducted through the Executive.

Article 11 – Constitution

1. A copy of the constitution of the association shall be filed in the BCTF office.
2. This constitution and by-laws may be amended only at an Annual General Meeting or a special general meeting by special resolution passed by a three-quarters majority.
3. Notice of motion amending the constitution shall be made in the issue of the newsletter immediately preceding the Annual General Meeting, or in writing to the Executive at least one month prior to the Annual General Meeting.
4. At least two weeks' notice of motion to change the constitution shall be given to members.
5. Amendments to the constitution shall not become effective until they have been approved by the BCTF Executive Committee.

- In the event of the dissolution of the BCAMT, any funds remaining in the BCAMT will revert to the BCTF.

Article 12 – Examination of Records

- Upon written request to the president of the BCAMT, any member may examine the records of the BCAMT.
- Regular inspection and auditing of the financial records of the BCAMT will be done as a regular part of the audit of the BCTF.

Revised October 5, 2001 by Ian deGroot, BCAMT Special Projects Coordinator.

Reviewed by BCAMT President, Chris Van Bergeyk, October 6, 2001

**Ratified at the Annual General Meeting of October 25, 2002,
at North Surrey Secondary School.**

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APPENDIX A

Duties of Executive Members (Article 7.4)

1. The curriculum representative shall represent the association at meetings of the BCTF Professional Development Advisory Committee and shall execute the vote of the October 5, 2001 association at such meetings as directed by the Executive.
2. The NCTM coordinator shall be the liaison with the NCTM. He/she shall keep an inventory of NCTM publications on behalf of the association. He/she shall maintain an accounting of all transactions and the net proceeds of such transactions are the property of the association and must be remitted to the accounts of the association at least once in each fiscal year.
3. The journal editor(s) shall solicit, edit, and publish material in Vector, the official journal of the association. He/she shall be responsible to the Executive for the frequency and content of the journal.
4. The BCCUPM representative shall represent the association at meetings of the British Columbia Colleges and Universities Program in Mathematics Committee, BCCUPM.
5. The primary and intermediate representatives shall liaise with the primary and intermediate teachers' associations, respectively, and report to the Executive. They shall obtain material on the teaching of elementary mathematics for publication in Vector.
6. The membership coordinator shall keep a current membership list, notify members of pending membership expiry dates, and actively solicit membership renewals and new memberships.
7. The immediate past-president shall also be responsible for BCAMT elections provided he/she is not a candidate for office.